**Minutes form the AGM – 29th September 2016**

In Attendance:

Jayne Bailey

Anne Clemenson

Lesley Sweeney

Joanne Forde

Sarah Brown

Jemima Sharp

Apologies:

Sarah Stone

**PTA Chairs Report 2015/2016 by Jayne Bailey**

The last 2 years have been daunting, exciting and thoroughly enjoyable.

At first the role of Chair and the pressure to run events and raise lots of money for our school was scary but I had a great team.

With hard work and great enthusiasm I am very proud to have been a part of this team.

Changes were made throughout the last few years from the Ball venue to food/sweet choices all of which I think have made a significant difference. The Ball has now become a must for lots of parents and a special night out.

It has been a pleasure to work with all of you and I would like to thank the whole team for all their hard work, commitment and time.

I look forward to helping our New Chairs Jo and Sarah take on this role and think they will do us all proud.

Thank-you for the continuing support and patience from Janet in the Kitchen, Michelle, Becky and Marianne in the office, Peter for all his hard work and help and especially Mrs Sweeney.

**A Few Words from Mrs Sweeney:**

I am here to pass on my thanks on behalf of the children. Over 400 children get very excited about PTA events and really enjoy them. I have worked in previous schools that didn’t have a PTA so I know the extra work and commitment that goes into organising the calendar of events and activities. I also know that many of you are doing this alongside your work and family commitments. They do say that “The busiest people have the most time” but I know that you are sometimes frustrated that more parents don’t get involved.

On a personal note I would like to say that your events are great fun and although I am technically on duty, I enjoy taking part in them.

The PTA makes a huge difference to the available funds of the school. The carry forward for this academic year is currently £71!! There are so many learning experiences that we wouldn’t be able to offer the children without the support of the PTA. Many thanks to Jayne and her excellent team for all that they have done over the last couple of years and I look forward to working with the new team.

**A Few Words from Anne Cleminson, Head of Governors**

Mrs Cleminson (Chair of Governors) expressed her gratitude to all PTA committee members for their time and efforts over the previous 12 months.

Mrs Cleminson acknowledged the significant amount of funds raised by the PTA and highlighted the difference such a financial contribution would make in the context of the current round of budget setting.

Mrs Cleminson concluded by congratulating the PTA on organising all events in the spirit of a school "community" and the importance of this approach to the school and its underpinning values. Mrs Cleminson thanked the committee and welcomed the anticipated new committee members.

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A brief Accounts Overview:

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| --- | --- | --- | --- | --- | --- | --- | --- |
| **Ravenbank PTA Income And Expenditure Accounts** | | | | | | | |
| **For the year ended 31 August 2016** | | | | | | | |
| **Total Income** | | | | **£30,854.87** | | | |
| **Total Costs Deducted** | | | | **£15,348.10** | | | |
| **Money Raised** | | | | **£15,506.77** | | | |
| **School Donations** | | | | **£813.60** | | | |
| **Net movement** | | **£14,693.17** | | | | Must equal | |
| **Bank Opening Balance** | | | | **£9,776.74** | | | |
| **Bank Closing Balance** | | | | **£24,469.91** | | | |
| **Net movement** | | **£14,693.17** | | | | Must equal | |
| **Event** | **Income** | | **Event** | | **Cost** | | **Profit** |
| Ball | £12,015.00 | | Ball | | £4,964.08 | | £7,050.92 |
| Bonfire Night | £0.00 | | Bonfire Night | | £0.00 | | £0.00 |
| Calendar | £825.00 | | Calendar | | £467.80 | | £357.20 |
| Christmas cards | £3,158.50 | | Christmas cards | | £2,617.30 | | £541.20 |
| Build a Brick | £577.50 | | Build a Brick | | £1,093.80 | | -£516.30 |
| Disco 1 | £1,186.51 | | Disco 1 | | £364.82 | | £821.69 |
| Disco 2 | £1,294.56 | | Disco 2 | | £436.32 | | £858.24 |
| Donations | £624.00 | | Donations | | £0.00 | | £624.00 |
| DVD Gospel | £0.00 | | DVD Gospel | | £0.00 | | £0.00 |
| General Income | £760.28 | | General Costs | | £1,622.91 | | -£862.63 |
| Hanging baskets | £0.00 | | Hanging baskets | | £0.00 | | £0.00 |
| Hog Roast | £0.00 | | Hog Roast | | £0.00 | | £0.00 |
| Ladies Day | £750.00 | | Ladies Day | | £750.00 | | £0.00 |
| Music Night | £0.00 | | Music Night | | £0.00 | | £0.00 |
| Magazine | £0.00 | | Magazine | | £0.00 | | £0.00 |
| Neil Barratt | £0.00 | | Neil Barratt | | £0.00 | | £0.00 |
| Ladies Evening | £1,623.80 | | Ladies Evening | | £111.28 | | £1,512.52 |
| Quiz Night | £1,845.01 | | Quiz Night | | £467.12 | | £1,377.89 |
| Summer Fair and Barbeque | £6,159.89 | | Summer Fair and Barbeque | | £2,452.67 | | £3,707.22 |
| Spend and Raise | £34.82 | | Spend and Raise | | £0.00 | | £34.82 |
| Sportsmans | £0.00 | | Sportsmans | | £0.00 | | £0.00 |
| **Total Income** | **£30,854.87** | | **Total Costs** | | **£15,348.10** | | **£15,506.77** |
| **School Donations** | | | | **£813.60** | | | |

**Appointment of the Committee:**

**Chair Position**: Joanne Forde and Sarah Stone

Nominated by Jayne Bailey

Seconded by Jemima

**Secretary**: Sarah Brown

Nominated by Joanne Forde

Seconded by Jayne Bailey

**Events Co-ordinator**: Jemima Sharp

Nominated by Joanne Forder

Seconded by Jayne Bailey

**Events Designate**:

Nominated by

**Treasurer:** Louize Foster

Nominated by Sarah Brown

Seconded by Joanne Forde

**Head of Catering**: Emma Lingley

Nominated by Sarah Brown

Seconded by Jemima Sharp

**Catering Assistants**: Dave Dodd

Nominated by Joanne Ford

Seconded by Jemima Sharp